

Step 1: Gather Documents and Information

Things you will need to fill out your FAFSA:

- Social Security Number
- Alien Registration Number (If you are not a U.S Citizen or COFA citizen)
- Your federal income tax returns, W-2s, and other records of money earned. (NOTE: You may be able to transfer your federal tax return information into your FAFSA using the IRS Data Retrieval Tool.)
- Bank statements and records of investment (if applicable)
- Records of untaxed income (if applicable)
- FSA ID



Step 2: Create an FSA ID

- Go to <http://fafsa.ed.gov>
- Go to “Start Here”
- If you are new to FAFSA create an FSA ID.
- The student should use their UH email.
- The students parents should use their personal email.
 - Note: Both the student and a parent/guardian must make an FSA ID.
- NOTE: Make sure to write your username and password down after!!

* Required

Create An FSA ID Edit My FSA ID

E-mail ?

Confirm E-mail ?

Username * ?

Password * ?

Numbers Uppercase Letters Lowercase Letters Special

Characters 8-30 Characters Show Text

Confirm Password * ?

Are you 13 years of age or older? * I am 13 years of age or older. ?
 I am 12 years of age or younger. ?

CONTINUE >

- [Edit My FSA ID](#)
- [Frequently Asked Questions](#)

Step 3: Fill out FAFSA & Submit

Student Leaving FAFSA

Student Demographics School Selection Dependency Status Parent Demographics Financial Information Sign & Submit Confirmation

STUDENT INFORMATION

Leaving FAFSA on the Web

You are now leaving FAFSA on the Web and will be transferred to the IRS Web site. Your FAFSA information will be saved.

Your saved FAFSA will automatically open either when you transfer your information from the IRS or choose to return to FAFSA on the Web from the IRS Web site. If you do not transfer your information or choose not to return to FAFSA on the Web from the IRS Web site, you will have to log in to open your saved FAFSA.

For your protection, your tax return information will not display on the IRS Web site or on the FAFSA.


Site Last Updated: Sunday, October 26, 2018 [Download Adobe Reader](#)

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- Choose which year your application is for.
- Fill out information accordingly.
- Link to IRS for tax documents to upload on its own.
- Make sure that you and your parent/guardian sign and submit your FAFSA.

Step 4: Check for Updates

- Go to <https://myuh.hawaii.edu> to check for updates made to your financial aid account.
- Click “View my financial aid information”
- Select “Award by Aid Year”




View My Financial Aid Information
(All Campuses)




Personal Information Student **Financial Aid**


RETURN TO MENU SITE MAP HELP EXIT

Financial Aid

 My Overall Financial Aid Status

 My Eligibility

- Holds
- Student Requirements
- Academic Progress
- View My Transcript in STAR
 - Login to STAR to view your academic record.


 My Award Information

View account summary; Review awards; Accept award offers; Display award payment schedule; View loan applications; Review withdrawal information.

- Award By Aid Year
- Award Payment Schedule
- Sign Up for e-Refunds
- Award History

E-Mail Your Financial Aid Office / Financial Aid Website

• UH Manoa	finaid@hawaii.edu	http://www.hawaii.edu/foa
• UH Hilo	uhifo@hawaii.edu	http://fho.hawaii.edu/studentaffairs/finaid.php
• UH West Oahu	uhwo.finaid@hawaii.edu	http://www.uhwo.hawaii.edu/admissions/financial-aid
• Hawaii CC	hawccfo@hawaii.edu	http://www.hawaii.hawaii.edu/financialaid
• Honolulu CC	honccfo@hawaii.edu	http://www.honolulu.hawaii.edu/finaid
• Kapiolani CC	kapccfo@hawaii.edu	http://www.kapioleni.hawaii.edu/admissions/financial-aid
• Kauai CC	kauccfo@hawaii.edu	http://kauai.hawaii.edu/financial-aid
• Leeward CC	lccfo@hawaii.edu	http://www.leeward.hawaii.edu/finaid
• UH Maui College	maulfo@hawaii.edu	http://maui.hawaii.edu/financial
• Windward CC	wccfo@hawaii.edu	http://www.wcc.hawaii.edu/Financial_Aid

 College Financing Plan

Information about the Cost of Attendance and Aid that you have been awarded is provided in a standardized format which facilitates easy comparison with other higher education institutions.

Release: UH:8.8.3:1

University of Hawaii

Step 5: Submit Additional Documents

- Once your FAFSA is complete, our Financial Aid office may need additional documents.
- Some documents include:
 - FAFSA Verification Worksheet
 - Passport, Social Security Card, Proof of Employment, etc.
 - Ability to Benefit Worksheet
- In your UH email, you will receive an email if any documents are required for your application to be fully submitted.
- These documents will need to be turned in, or shown to our financial aid office.

Step 6: Confirm Enrollment Status

How to confirm your enrollment status at KCC:

- Email financial aid how many credits you have registered for in the fall semester. Email: kapfao@hawaii.edu



Step 7: Figure out how much money you get

- On <https://myuh.hawaii.edu>, you will click on financial aid information, go to “award by aid year” then click “award overview” will show you the different types of grants/loans you may receive.
- Grants will be automatically be accepted into your tuition expense.
- Loans may be offered, but it is up to you if you would like to accepted it.

Need Calculation

Cost of Attendance	\$12,426.00
Estimated Family Contribution	\$2,487.00
Initial Need	\$9,939.00
Outside Resource	\$.00
Need	\$9,939.00

Cost of Attendance

Books and Supplies	\$1,058.00
Fees	\$140.00
Personal Expenses	\$2,854.00
Room and Board	\$4,968.00
Tuition	\$3,406.00
Total:	\$12,426.00

Housing

Status

With Parents

Expected

Enrollment

Status

Fall 2019 Full Time
Spring 2020 Full Time

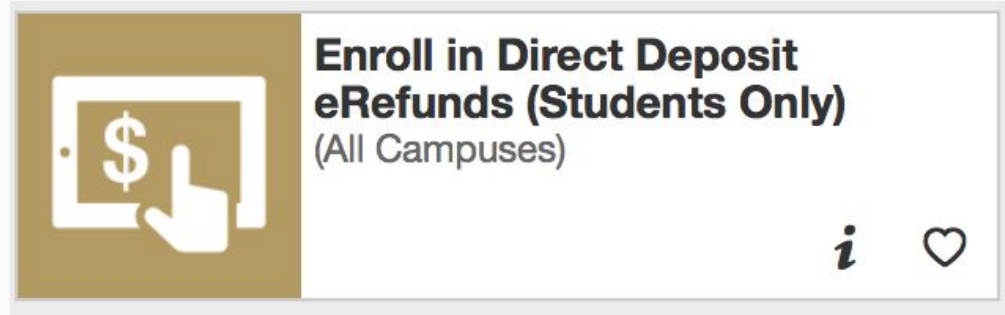
Financial Aid Award by Term for the Kapiolani CC Aid Year 2019-20

Fund	Status	Fall 2019		Spring 2020		Total
		Status	Amount	Status	Amount	
Federal Pell Grant	Accepted	\$1,873.00	Accepted	\$1,872.00	\$3,745.00	
Federal Direct Sub Loan	Offered	\$1,772.00	Offered	\$1,772.00	\$3,544.00	
Federal Direct Unsub Loan	Offered	\$1,244.00	Offered	\$1,243.00	\$2,487.00	
Kap Opportunity Grant	Accepted	\$1,325.00	Accepted	\$1,325.00	\$2,650.00	
Totals		\$6,214.00		\$6,212.00	\$12,426.00	

If you have questions regarding the above information, please contact the Financial Aid office.

Step 8: Set up a Bank account (Optional)

- If you would like to get your financial aid refund with direct deposit rather than paper checks by mail, go to <https://myuh.hawaii.edu>, and click on the e-refund tab.
- This will direct you to another site that allows you to link a bank account.



Step 9: Plan how to use your money

- If there is extra money left over from your tuition expenses, you may use the rest of the money to things that may support your education.
- New Laptop
- Textbooks, supplies.
- Headphones
- More!!



Step 10: Maintain Passing Grades

- In order to stay eligible for FAFSA, you must maintain a minimum 2.0 GPA and complete at least 68% of all of the credits you attempt.



Step 11: Fill FAFSA For Next Year

- Upcoming year's FAFSA will release on October 1st.



Thanks!

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UNIVERSITY of HAWAII*
KAPI'OLANI
COMMUNITY COLLEGE

